

TRANSMITTAL SLIP

TO: D/NPIC

ROOM NO. BUILDING

REMARKS:

DECLASS REVIEW by NGA

FROM: O/DDI

ROOM NO. BUILDING EXTENSION

DDI-1725-70

8 July 1970

MEMORANDUM

SUBJECT: Reporting and Review of Research Activity
in the Intelligence Directorate

1. A review of the results of the first DDI Quarterly Research Report has made it apparent that a modification of the guidelines is needed in order to make the task of compiling the data more manageable.

2. The purposes of the program remain unchanged.
They are:

a. to permit centralized review of research by appropriate officers in the Intelligence Directorate.

b. to provide a consolidated record of research activity in progress.

3. In view of the large number and wide diversity of research underway in the Directorate at any given time, however, it is essential to devise categories of research projects to provide a more clear and meaningful overview of the Directorate's research program. To this end, research in the Directorate will be categorized first in terms of the major regional areas already in use. Each regional listing will be divided into three categories of research projects.

Category A: Basic Research will include Projects performed under continuing obligations or to provide basic reference materials. Examples are NIS and NIE contributions, country handbooks, factbooks, geographic research memoranda, biographic handbooks and memoranda, CRS reference aids,

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Category B: Experimental Research will include all research activities intended to improve research, analysis, or reporting capabilities in the Directorate. Such projects may be methodological or developmental in nature; examples are economic model building and ADP experimental programs. This category will also include all research unlikely to result in a publication.

Category C: Research and Analysis will include all other research projects without regard to length of time in process, or the mix of research and analysis.

4. Publications and projects should be omitted from the research inventory if they are primarily reportorial, are prepared for daily intelligence publications, or require a relatively small amount of new investigation or review. Since research is ultimately in the eye of the beholder, individual judgment will have to be the final determinant of where to draw this line between reportorial and research projects. However, bringing a previous report up to date or reporting on a current situation on which the background has been fully covered in finished publications would not tend to fall into the research category.

5. Office research activity reports should include projects underway or likely to be initiated within three months. Individual listings should follow the same format used in the initial research report. Research activity reports should also list projects completed or terminated since submission of the previous report, identifying the publication format or reason for termination.

6. Consistent with past practice, as individual projects come within two months of publication, they should also be listed on weekly office production reports.

7. Office research activity reports will continue to be submitted to the O/DDI in two copies on a quarterly basis. The next submission should be made by 15 August 1970. Subsequent submissions should be made quarterly on the 15th of November, February and May.

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8. Questions regarding preparation of the research reports should be directed to

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R. J. SMITH
Deputy Director for Intelligence

Attachment:

Illustrative DDI Research Program listings.

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Distribution for memorandum, Subject: Reporting and
Review of Research Activity in the Intelligence Directorate.

Distribution:

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Illustrative DDI Research Program Listings

FAR EAST/SOUTHEAST ASIA

<u>Project</u>	<u>Man-Month Indicator</u>	<u>Initiation and Approximate Completion Date/ Publication Plans</u>	<u>Background/Analyst</u>
<u>BASIC RESEARCH</u>			
<u>Cambodia</u>			
NIS 43A, Cambodia, Section 6 (Economic) (OER)	A	April July NIS Contribution	Economic section of Cambodia General Survey.
<u>EXPERIMENTAL RESEARCH</u>			
<u>Cambodia</u>			
Identification of Facilities Housing Munitions Destined for VC/NVA Forces (OER) (IAS Contribution: D)	A	September 1969 Indefinite Exploratory	To assist in collection and analysis of information on flow of Communist munitions through Cambodia.
<u>China</u>			
Chinese Regional Industrial Claims (OER) (IAS Contribution: A)	A	Fall 1969 Indefinite Exploratory	Survey of Chinese claims of increases in value of regional industrial production. The relationship between claimed increases in a given area with

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electric power capacity in the same area provides a useful check on estimates of the level of industrial output and electric power production.

[REDACTED]

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RESEARCH AND ANALYSIS

China

Industrial Trends
in Communist China,
1966-70 (OER)

D

March
Indefinite
Possible Intel Report

Review of industrial policy, construction, production, and trade during the period spanning both the defunct third five-year plan and the Cultural Revolution. [REDACTED]

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